

# Advanced Standing

Occupational Specific Articulation Agreement  
for  
Business  
Service Area

Keyboarding  
Occupational Cluster

Between

Hartley-Melvin-Sanborn Schools  
Secondary School District

and

**NORTHWEST IOWA COMMUNITY COLLEGE**

Northwest Iowa Community College agrees to award advanced standing to students satisfying the terms and conditions of this articulation agreement and having completed the course(s) listed below taught under dual enrollment agreements.

The faculty and administration have evaluated the course outline and competencies for the college course listed below and have determined that the identified dual credit course(s) are identical in all listed competencies.

| Secondary Course(s) | NCC Course/Number    | College Credits |
|---------------------|----------------------|-----------------|
| Keyboarding         | Keyboarding/Adm111-C | 3               |

Secondary School Instruction Faculty

Adam Zeln

09/19/2007  
Date

NCC Instructional Faculty

\_\_\_\_\_  
Date

Secondary School Administrator

[Signature]

9/19/07  
Date

NCC Administrator

[Signature]

10-24-07  
Date